



Client Services

Program Review Meeting

Demonstrating business impact from your training and development program is critically important and one of the primary reasons why BizLibrary clients are highly satisfied. The Client Services Team and your Account Consultant are committed to facilitating regular Program Reviews that support the achievement of your organization's goals, objectives and success criteria.

What does a typical Program Review agenda include?

- Discuss your business objectives, strategies and challenges
- Summary of how your program is tracking toward its goals
- Review the program's business impact
- News and updates from BizLibrary and how they align to your business needs
- Discuss any changes that need to take place within the program
- Define next steps for ongoing success

In addition, the Program Review meeting is an opportunity to share your organization's current business drivers and direction; reconfirm program requirements, business impact and alignment; and initiate strategic discussions and planning to help ensure success.

"The Program Review is extremely helpful and definitely worth the time."

*Senior VP Human Resources
Healthcare Services*

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THE TEST!**

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www.bizlibrary.com

"Quarterly reviews are an ideal way for me to engage my stakeholders in a more results-focused view of our program activity."

*Training Specialist
Financial Services*

